In 2009, Dr. Bonita J. Campbell established an endowment to “facilitate both the participation of women in science and engineering, particularly those fields in which they are insufficiently represented, and the development and preservation of knowledge about women in the science and engineering disciplines.”

To achieve the objectives of the endowment, an Advisory Board has been established.

**Mission:**
To encourage women to build careers in the fields of science and engineering; to advance in their careers; to preserve the story of women who have pioneered in the science and engineering disciplines; and to inform leaders and educators about the contribution that women make in these important fields.

**Activities:**
To achieve this mission, the following activities are planned:

- an annual program calendar with a distinguished speaker series and mixers thus providing networking opportunities;
- provide research opportunities for visiting scholars;
- interview women for a history of women in science and engineering; and
- build a library collection to inform and inspire women to build careers in and advance in these fields

**Membership:**
Six to twelve members serve at any one time. To preserve continuity in support of the mission, and goals, two-thirds of the membership must remain intact and active. Standing members of the Board are Dr. Campbell and the Dean of the Library.

**Term Limits:**
Board members are appointed for a three year term.

**Selection Process:**
New board members are nominated and unanimously approved by the Executive Committee. Board members may be re-appointed.
Meetings:
A quorum of at least fifty percent must be present for any vote of the Board.

Conditions of Board Membership:
New members should have an interest in and affiliation with the fields of science, technology, engineering, or mathematics and should be committed to the mission and goals of the endowment. A Board member’s term may be concluded early given a majority vote of the Board or by resignation.

Executive Committee:
The Executive Committee will consist of the WISE founder, the Board Chair, the Past Chair, and the Dean of the Library. Any changes to the bylaws must be unanimously approved by the Executive Committee, with 2/3 ratification by the entire board.

Officers of the Board:
The Executive Committee will each year select the Board Chair, who calls the meetings and runs the agenda; a Secretary, who keeps notes of the meeting; and a Treasurer (see fiduciary responsibilities below). The term of office is one year but may be renewed twice. The Executive Committee may delegate secretarial responsibilities to a rotating group of members throughout the year.

Fiduciary Responsibility:
As an officer of the University, the Dean of the Library has fiduciary responsibility for the endowment funds which are managed and invested by the University’s Foundation. Thus, the Dean will serve as the de facto Treasurer of the Board. Funds will be distributed in consultation with Dr. Campbell and Board members.

Bylaws created June 2, 2010
Revised September 9, 2013
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